

Estd. 1994

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www.iqrasiwan.edu.in
For Enq. 8407000918



Prospectus

IQRA PUBLIC SCHOOL

ISO 9001 : 2008 Certified

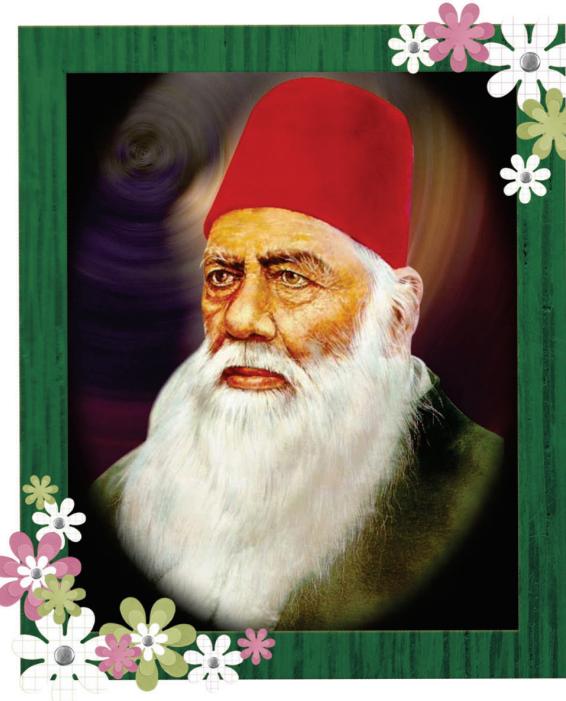
AFFILIATED TO C.B.S.E. DELHI. (10+2)

Run & Managed Under EDUCATIONAL & WELFARE TRUST. SIWAN

Haque Nagar, Surapur, Siwan-841226 (Bihar)

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Sir Syed Ahmed Khan (1817 - 1898)
(Founder of Aligarh Muslim University)
(An Educationist & a Reformist)

Introduction

Sir Syed Ahmad Khan was a Islamic modernist, philosopher and social activist of nineteenth century. He established the MAO College which eventually became the Aligarh Muslim University in 1920. He opposed ignorance, superstitions and evil customs prevalent in Indian Muslim Society. He firmly believed that Muslim society would not progress without the acquisition of western education and science. Throughout his life Syed Ahmad found time for literary and scholarly pursuits. The range of his literary and scholarly interests was very wide: history, politics, archaeology, journalism, literature, religion and science. He was a pioneer who worked for the socio-political upliftment of Indian Muslims. His said "Hindus and Muslims are the two eyes of the beautiful bride that is Hindustan. Weakness of any one of them will spoil the beauty of the bride.

Welcome

About the School

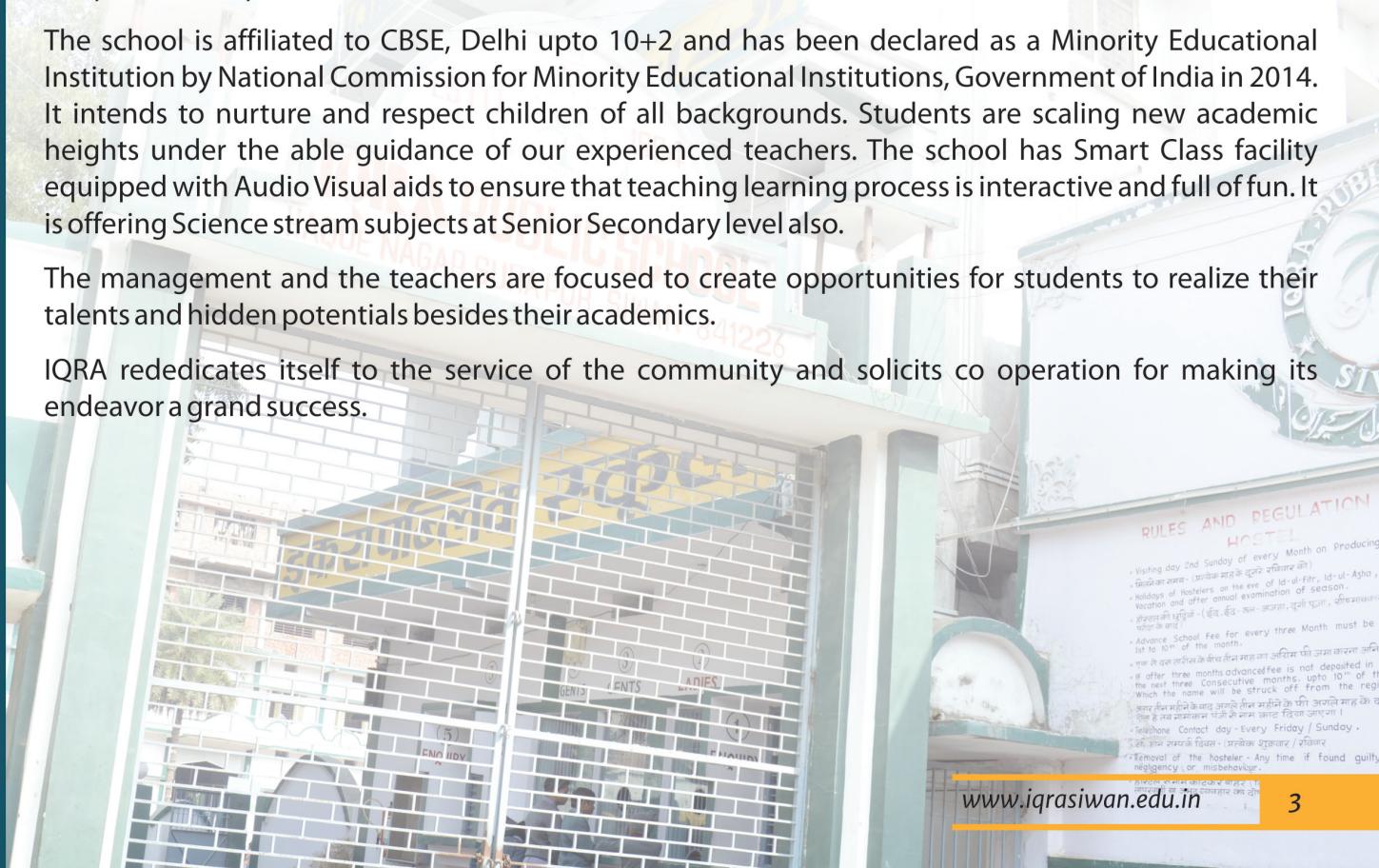
With an aim to provide quality education and an impressive centre of learning where pupils can write their own success story, IQRA Public School was established by Er. Ainul Haque in 1994 under the aegis of Educational & Welfare Trust, Siwan. Now IQRA has emerged as a leading Co-educational English medium institution in the region in its own campus spread over in 2 acres of sprawling green land.

IQRA is known for its Impressive Results, Quality Education and Strict Discipline. More than 3000 students and their parents from various parts the state that includes Siwan, Gopalganj, Champaran, Chapra, Samastipur etc have shown their confidence in us.

The school is affiliated to CBSE, Delhi upto 10+2 and has been declared as a Minority Educational Institution by National Commission for Minority Educational Institutions, Government of India in 2014. It intends to nurture and respect children of all backgrounds. Students are scaling new academic heights under the able guidance of our experienced teachers. The school has Smart Class facility equipped with Audio Visual aids to ensure that teaching learning process is interactive and full of fun. It is offering Science stream subjects at Senior Secondary level also.

The management and the teachers are focused to create opportunities for students to realize their talents and hidden potentials besides their academics.

IQRA rededicates itself to the service of the community and solicits co operation for making its endeavor a grand success.





Message

Assalam – o Alaikum



IQRA PUBLIC SCHOOL Haque Nagar surapur siwan was Established in 1994. The main aim to establish this institution is to develop quality education and to establish an impressive center for learning where pupils can receive a balanced education in an Islamic environment that will promote their spiritual moral, cultural, mental & physical development.

Over all progress of the student and satisfaction of the guardians are the real assets of this institution. It is my aim to mould our students in such a way that they must be recognized by their own behaviuor & character.

IQRA is one of the best names of the Institution meaning by "to read or proclaim." Which is the first word of "HOLY QURAN". I always pray Allah, for its future development and betterment.

Er. Ainul Haque
Chairman cum Secretary
(Educational & Welfare Trust)



Message

Assalam – o Alaikum



At Iqra we are conscious of the fact that we are responsible for shaping the minds of our students as per the inherent capabilities of each child. We encourage our students to ask questions and develop a spirit of enquiry. The great challenge of teaching is not about having many students in the class or school. It's about giving every child exactly what he or she needs to grow into a confident, self-loving adult, who can offer something back to the society.

Iqra's rigorous academic procedures, extensive investments, steadfast commitment to quality and firm management have shaped the dynamics of our institution that exceeds the standards of the C.B.S.E. (Delhi) curriculum. Iqra was established as a minority institution in the year 1994.

In Arabic, the term 'IQRA' means' to read' and was the first word of the holy Quran to be revealed to our beloved prophet Mohammed (PBUH)

It's our dream to make student's quality citizens of the society to which they belong and to develop in them the quest for knowledge throughout their life. Therefore, all the activities, academic or co-curricular, organized throughout session are an earnest effort in this direction from our side.

As a Principal, I hope that the experiences gained at Iqra will gear our students towards the bright and prosperous future they deserve.

I wish all the very best of success!

*Er. Saghir Alam
Principal*



Message

At IQRA Public School, the faculty members with diverse educational and personal background bring to the campus a rich variety of knowledge and experience that contributes to global awareness and a better understanding of education.

The school is well equipped. We welcome you and your ward to be the part of '**IQRA Public School**' family. We sincerely hope that we will be able to with more togetherness to bring 'Better tomorrow' to your ward through innovative teaching and modern facilities.

*Rakesh Kumar Srivastava
Vice-Principal*



Our Vision & Achievement

Iqra Public School, Siwan is a developing English Medium CBSE affiliated school for quality education with special emphasis on character building and personality development on the Islamic line. It was established in 1994 under the aegis of Educational & Welfare Trust.

Aims & Objectives



1. To provide education to the students with a view to develop responsible, god fearing and worthy Indian citizens.
2. To impart social, moral and cultural education in full conformity with the Islamic teachings.
3. To create qualities of initiatives, team work, self reliance and competitive spirit among the students to build up a perfect character.
4. To collaborate in kindred activities with other national and international organizations, associations of institutions with similar objective.
5. To develop a sense for personal hygiene and proper physical development among the students.
6. To provide instruction in many modern discipline of knowledge and simultaneously see to it that the Child's over all development is in accordance with Quran.

In pursuance of these objectives elaborate arrangements have been made. Qualified and competent teachers are engaged to maintain a high academic standard, well furnished library with different books on various aspects and a combined scientific Laboratory with modern scientific equipments are to be provided. The school is following courses of study specially designed to cater to the needs of the present day modern education.

Admission

1. Admission will be made strictly on the basis of merit.
2. The following certificates are to be submitted along with the admission form:-
 - (i) Birth certificate (issued by a competent authority);
 - (ii) Transfer certificate (where applicable);
 - (iii) Medical fitness certificate from a registered MBBS doctor.
 - (iv) Six passport size photographs.
3. Fees have to be deposited within seven days of selection, failing which the seat will be allotted to the next waiting candidate.

Registration

1. Admission is on the basis of a written test and an interview for Class – I to VI only.
2. For admission to classes I to Vi, tests are conducted in English, Math, Urdu, Hindi & G.S.
3. Specific syllabus is prescribed for the test, but a candidate must have sufficient knowledge of the subjects appropriate of the class lower than that in which admission is sought.
4. There is no written test for admission to K.G. classes. However, children are required to appear for an interview. It is essential for both the parents to accompany the child. Overall growth, observation, self-reliance are the main factors to decide the admission.

Eligibility

Children seeking admission to L.K.G. and U.K.G. should have attained to age of 4.5 Years and 5.5 years respectively as on 31st March of that year.



Rules For Fee Payment

1. The mode of payment is on every three month between 1st to 10th.
2. If the fee is paid as arrear a late fine of Rs. 5/- will be charged per day.
3. If the fee is not paid for regular two months, the name of the student will be struck off from class attendance register. Re-admission can be take on payment of Rs. 500/- and other charges within 15 days if seats will be available.
4. Bus fare for the month of June is charged 50% of the month only and is to be deposited in the month of May itself.
6. All payments must be made in cash to the cashier against printed receipt only.
7. Fee receipts must be kept in safe custody as Parents/Guardians may be asked to furnish them for verification.
8. Please do not pay any amount to the School without receipt.
9. School will not be responsible for any transaction carried out with persons other than the Cashier/Clerk.



Withdrawals

1. Withdrawal from any class must be preceded by a month's notice in writing or a month's fee in lieu of notice.
2. All dues will have to be cleared before a transfer Certificate.
3. Transfer Certificate will be issued after one week of receiving the application.
4. Students must complete one full year before applying for transfer certificate.
5. Readmission is solely at the discretion of the Principal on payment of the Re-admission fee.
6. Security Money shall be returned after 15 days of receiving the application.
7. School authorities may ask, without prior notice to the parents, to withdraw the child from the following grounds.
 - (i) **Academic:** Constant weakness in studies or those who fail in the same class for two consecutive sessions.
 - (ii) **Disciplinary:** Those students whose conduct, in the opinion of the Principal, is harmful to the interest of the school.
 - (iii) **Fees in Arrear:** Those who have not deposited the fee for two months. Their name will be struck off from the register. Once, the name is struck off re-admission will be considered only after paying all the arrears and fresh admission fee, provided a seat is available. A fee of Rs. 100/- will be charged for issuing a duplicate copy of the Transfer Certificate and the parent will be required to submit an affidavit about the loss of the original certificate.



School Uniform

Summer

For Boys

Prescribed Shirt, Grey Colour pant, Grey Socks, Black shoes, Schoolbelt, Badge & Tie.

For Girls

Prescribed sameej, Grey salwar, dupatta, white hijab, Grey Socks, Black shoes, School badge & Black scarf.

Winter

Grey Colour V-neck pullover for all (No front open cardigan).

P.T. Dress

For Boys

White pant, white shirt, White canvas shoes and White socks.

For Girls

White sameej, White salwar Skirt, White canvas shoes, Socks & White ribbons



Facilities

Library And reading Room

Iqra public school has a well-equipped library with over 7296 titles on a variety of subjects. Such as literature, Social Science, Humanities, Business, Science, Islamic studies, and technology etc. The Reading room provides access to latest periodicals, Journals and magazines besides the daily newspapers to keep students and faculty abreast of national & International events.



Smart Class Rooms

Our classrooms have a seating capacity of 200 students. and are well ventilated with ample natural light. Ergonomically designed furniture, smart boards and teaching aids are available to facilitate the learning process



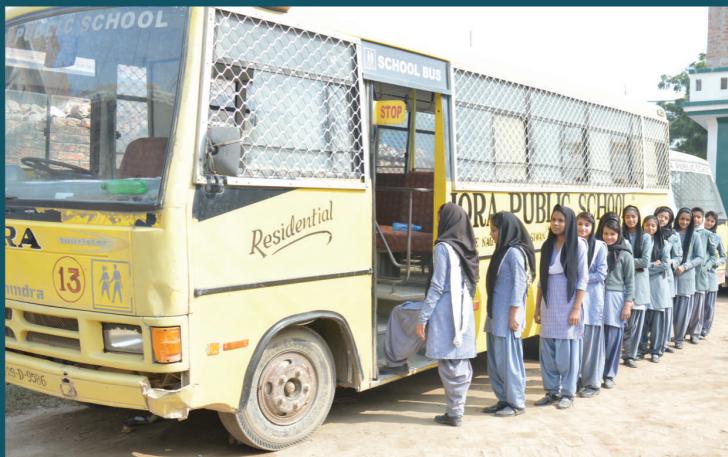
Lab & Laboratories

Iqra Public school has well- stocked Laboratories for Physics, Chemistry, Bio-Logy, Geography, Maths and Computer Science. Here students experience the joys of discovery while putting into practice the theoretical learning of the classroom.



Transport

1. Admission to the school does not guarantee availability of school bus transport facilities. Depending upon the availability of seats, bus transports facility may be provided.
2. No request for diversion or change in the existing route or creation of new stops is entertained.
3. No concession is allowed in bus charge.
4. Withdrawal from bus facility must be preceded by a month's notice in writing or a month's fee in lieu of notice.
5. School Bus user must carry their Conveyance pass everyday, failing which they may not be allowed to board the bus.
6. While all precautions shall be taken for the safety of the students, the parents should note that the school bears no liability whatsoever for injuries sustained by the student in accidents or otherwise travelling in the school bus.



Game & Sports



Games and sports form an integral part of education and a great deal of emphasis is laid on this aspect in this institution. The School provides facilities for various disciplines of games and sports. Opportunities are given to the students of all age groups to develop their all around proficiency in games and sports besides dedication to achieve the desired objectives. It is compulsory for students to participate in Games and Sports, and parents will cooperate with the school if their ward is selected for sporting activities inside or outside the school campus.

Iqra Public School has a big play Ground in school campus. Every child gets an opportunity to participate in competitive athletics and Co-Scholastics activities. On every Saturday inter House Competitions are organized to assess their performance in the respective areas.



Care, Guidance and Support

Taking care of our children and encouraging them to develop positive attitudes is an essential part of the ethos which runs throughout our learning community.

We respect the views of the children and listen to what they have to say, particularly through the school council where they are able to voice their opinions and make decisions which affect the whole school.

We encourage children to consider the feelings of others and use peer monitoring programmes to allow them to try and resolve any differences which occur on the playgrounds.

The school has a comprehensive approach to support children's understanding of physical development, health and wellbeing and we use aspects of the social and Emotional Aspects of learning (SEAL) programme to develop their emotional literacy skills.



Guideline for Students.

1. All students must possess school diary, textbooks, note books and stationery etc.
2. Students must come in school in proper uniform.
3. These must be clean, neat and tidy.
4. Books, magazines and articles (other than those required for everyday studies.) brought to the school are liable to be confiscated.
5. Students should be regular in attendance.
6. Students are advised not to bring valuable articles to the school. The school will not be responsible for any goods lost.
7. Students should obey House Captain and other students in duty.
8. The School bus users must meticulously follow the rules and the instruction of the Conductor / Driver.
9. Application for leave must be submitted a day in advance duly countersigned by the parent/ guardian.
10. Students are not allowed to leave the school in working hours unless the parents/ Guardians whose signatures are on the admission form and school diary come in person.
11. School identity card must be with the student on all working days.
12. Students should not indulge in disruptive activities.
13. Any damage to school property by the students will have to be borne by the student's parents / Guardians.
14. The School reserves the right to take severe action and to even remove the name from the school rolls of the students who are found guilty of misconduct.

Guidelines for parents

Parent Teacher contact and co-operation are essential for complete and harmonious development of the student's personality. Constant vigilance on the part of the parents/ Guardians pay rich dividends. Please observe the following points in the interest of your words;

1. Please use the school diary as a means of communication with the school by checking the remarks, if any made by the teacher.
2. Please see that your ward has all the textbooks, items of stationery, craft material before leaving for school.
3. Please ensure that your ward comes to school in proper school uniform.
4. Please let your child not be absent from the school without proper written leave application.
5. Please do attend parents Teachers meeting.
6. Please sign the test copies/ paper as and when sent home.
7. Please intimate the change of address or telephone number to the School office.
8. Please meet the teacher with prior appointment at the school. Please do not go into the classroom to discuss problems as it disturbs the academic atmosphere of the office.
9. In case you wish to send lunch-box, water bottle to your ward, please channel the same through the office.
10. Please do not send money or valuable articles with the students. The school shall take no responsibility in case they are lost.
11. Please do not send the fee money with the Driver, conductor or any other member of the school staff.



Prohibited Items

Every student is expected to take care of their own belongings. Keeping expensive watches, jewellery, cameras, music systems, cash etc. is not permitted. Use of mobile phones is totally prohibited. Any such items found with students would be confiscated.

Attendance

1. 75% attendance is essential for promotion to the next class.
2. No leave is granted except on prior application from parents/ Guardians for genuine reasons.
3. In case of sickness, a medical certificate of a registered Doctor has to be submitted.
4. A Student returning to the school after suffering from an infectious disease should produce a doctor's certificate permitting him to rejoin the school.
5. Unauthorized absence is also considered a serious misconduct and may incur disciplinary action.
6. It is compulsory for a student to attend the school on the first and last day after the Summer Vacation/ Puja Vacation and Winter Vacation.



General Rules

1. Abide by the school rules and regulation strictly.
2. Be regular in perusing the notice etc. pasted on the School Notice Board.
3. Safe guard and beautify school property.
4. Follow the Vedic maxim:
"Let noble thoughts come to us from every side."
5. Conduct yourself as an ambassador of the school in all situations and create goodwill for your beloved institution.
6. Imbibe the spirit of universal brotherhood and mutual co-operation.
7. Imbibe the virtues of politeness, kindness, nobility, integrity, honesty, service & sacrifice.
8. Be courteous and cultivate good manners.
9. Endeavour at all round development of the personality.
Be in the tune with the eternal culture of India and enrich it with the study of modern science and technology.

Home work policy

We believe that homework is an integral part of the learning process. It gives students the opportunity to.

- Work on their own
- Develop their ideas
- Research around different topics
- Learn to plan their time and meet deadlines
- Reflect upon the work of the school day
- Prepare for the next lesson

Teacher will set appropriate work, which will allow these skills to develop. Homework is part of the overall scheme of work and plan. It will give opportunity for students to extend their learning and to reflect.

We recommend that students have a calculator, thesaurus and foreign language dictionary available for use at home.

All students will have a planner to write down their homework, which will be checked regularly by staff. A homework timetable will be given to students, but this is a guideline only. Homework will often be set with a deadline a few days later, and students need to develop the skill of organizing their work and time so that they can meet such deadlines.

Success in examinations depends on time and effort being given to learning both in and out of school hours. Wherever possible, parents will be encouraged to provide a suitable place, away from distractions for their children to complete homework.

Parents will be asked to check and sing the student planner weekly and encourage their children to meet the homework deadlines.





The school day begins at 08:30, although we ask the children to arrive ten minutes earlier so that they are able to come in, settle down and begin their learning in the right frame of mind. Parents may accompany their children to the playground before they enter the school building, but are only permitted to enter the school themselves via the school office at the main entrance. Timetables for the different key stages are included as a separate document.



Hostel

Admission Process

1. Admission to the hostel is recommended a student only after they has completed 5 years of age.
2. Admission to the hostel is give, only if the student is admitted to the school.
3. The candidate should be medically fit and should not have any physical deficiency/shortcoming which may come in the way of the participation in all school activities including games/ sports etc. he should not be a bed wetter.
4. Boys suffering from contagious constitutional or hereditary disease or infirmity are not admitted. At least two month hostel Charge will remain deposited with the institution as security money. This amount will be refunded when the student leaves the hostel.
5. Expenses on tours/ excursion / picnics/ conveyances etc. and fee for public examination will be charges extra and when needed. Parents/Guardians should send the money on this head when demanded.
6. All payment should be made either in cash or by a bank draft (cheques are not accepted). Bank Draft should be in the name of IQRA PUBLIC SCHOOL, Siwan, Bank of India, Islamic College, Lakshmipur and send it by Registered Post only.
7. For all cash payment a proper receipt should be obtained form the office. Payment send by post (by M.O. or Draft) should give the details of the child his name, class, roll no etc.
8. Payments must be paid in full before the due date. No part payment will be accepted. It is obligatory on the part of the parents/guardian's that full fees should be paid before the due date without awaiting a bill form.
9. Fee may be paid in the Hostel Office on any working days.
10. No deduction is made for absence, vacation or broken periods.



Terms and Vacations

1. The vacations are mentioned in the school calendar each year. Parents/Guardians are requested to take, note of these dates.
2. No ward will be allowed to stay in the hostel during long vacations. Boys should be collected on the closing date itself. Parents/Guardians should see that all fees are cleared before taking their wards home.
3. No ward will be allowed to go home without guardians or prior permission by them parent's /Guardian's are requested to send an authorization letter through the person or messenger who is to accompany the boy home.
4. If parents/guardians wish to allow their wards to go home alone. They must give a written declaration which will be kept in the hostel. The hostel authorities will not be held responsible for any accident or mishap in route.
5. All ward should come to the hostel one day before the re-opening date. Absence of one day is considered a serious breach of discipline, for which a fine of Rs. 50/- per day is levied.
6. In the case of sickness an application along with a medical certificate should be submitted to the Hostel Superintendent at the time of joining the hostel.

No child will be allowed to join the hostel after vacations unless all liability are cleared and the fee for the current month is paid.



Leave

1. Special leave for going home can be granted only in case of marriage of the boy's own brother or sister or in the case of cousins of first degree. All leave applications should be submitted to the hostel in charge / school office well in advance. No leave applications will be entertained on Sundays and holidays.
2. Leave may be refused if the academic progress of the boy is not satisfactory or if examinations are being held during the period of which leave is requested for.
3. Ward must be allowed to go out the hostel with their parents or guardians on third Sunday of every month between 10.00 am. to 4:00 pm. No overnight is normally granted. Permission for overnight stay is to be obtained from the hostel Superintendent/Principal.

Food

A high standard of non-vegetarian and vegetarian food is maintained along with seasonable fruit and milk daily at bed time according to the Menu.

Medical Attention

A child specialist is engaged to attend the medical requirement of the students. Minor cases are treated in the hostel and serious cases are referred to concerned doctors.



Visitors

Withdrawal

1. If parents/ guardians want to withdraw their wards they are requested to inform the Hostel Superintendent in writing one month before the intend withdrawn or in lieu of which the caution money will not be refunded.
2. If a boy is withdrawn within 15 days of the commencement of the month, he will be charged the full fees.
3. All communication to the hostel should be addressed to :-
The Principal / Hostel Superintendent
Iqra Public School Hostel
Haue Nagar, Surapur, Siwan – 841226 (Bihar).
In all communication addressed to the Principal/ Hostel Superintendent, should mention the full name, class and roll no etc.

1. One can visit his ward only on the prescribed days and times mentioned on visiting cards after due permission from the school Principal / Hostel Superintendent.
2. For the entrance to the hostel, warden's permission is must. No ward will be allowed to go home without guardians or prior permission by them Parent's Guardian's are requested to send an authorization letter through the person or messenger who is to accompany the boy home.
3. Parents/ Guardians can visit their ward only 2nd Sunday of every month between 10:00am to 02:00 Pm.
4. Hostlers are permitted to go home only on long vacations and they must be brought to the hostel strictly on time.
5. When hostlers want to leave the hostel, permission is necessary from the Principal and the Hostel Superintendent.

The management has the right to remove the hostlers at any time for the gross of misbehavior with giving information to the guardians.

List of Clothing and Equipment



2 White half sleeved shirts
1 pair White pants
3 Slaty pants
2 Grey colour sweater
3 shirts (Prescribed)
2 sets hostel uniforms
2 set Kurta / Pajama
3 Under wears
3 pair grey colour socks
1 pair of black leather shoes
1 steel trunk with lock
Bed 2'6"X5'+1 is to be supplied
4 bed sheets (21cm. X 137Cm.)

1 steel plate
1 Pair canvas shoes (white)
1 Pair hawai chappal
1 razai or blanket
1 pillow
2 pillow
1 Bucket
1 mug
1 mosquito net
1 glass & spoon





ترانہ، اقراء اپلک اسکول، حق نگر سوراپور، سیوان

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

پیغامِ محبت ملتا ہے تغیر بصیرت ملتی ہے

یہ گنگ و جنم کا عالم ہے یہ علم و ادب کا مخزن ہے ☆ تہذیبِ بدن کا پیرا ہن یہ طاہرِ دل کی دھڑکن ہے

اس علم کی عظمت کیا کیجئے جس علم سے عظمت ملتی ہے

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

نظرت کے روپہاتھوں سے جس چھوٹ کو قدرت بنتی ہے ☆ خود شبنم آکر شام و سحر اس چھوٹ کا چہرہ دھوتی ہے

آکاش وضو جب کرتا ہے دھرتی کو طہارت ملتی ہے

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

نامویں وفا کے متواںے دلوالے ہیں دلدار ہیں ہم ☆ دیکھا ہے جہاں کی آنکھوں نے بیدار تھے ہم بیدار ہیں ہم

اس دل کو یقینِ محکم سے ایمان کو قوت ملتی ہے

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

صدیوں میں تمدن پلتا ہے دو چار برس کی بات نہیں ☆ پالا ہے اسے دل والوں نے یہ سب کے لئے کی بات نہیں

جو دل کو مسخر کر لے اسے دنیا کی حکومت ملتی ہے

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

شاہوں کو ملی ہے بھیک یہاں والانا کو ملی ہے دانائی ☆ اس مرکبِ فن نے بخشی ہے محرومِ نظر کو بینائی

اخلاق و عمل کے شعلوں سے جذبوں کو حراجت ملتی ہے

اس قصر ادب کے آنگن میں ایمان کی دولت ملتی ہے

یہ اقراء سورہ اقراء کی تعبیر بنے تفسیر بنے ☆ اوصاف و عمل میں اے مولا قرآن کی یہ تصویر بنے

تاہشرِ سلامت سینوں میں ایمان کی یہ جاگیر رہے ☆ ہر وقت جوں کے پاؤں میں اک ہوش نمازِ بچیر رہے

زنجیر رہے، جاگیر رہے، تصویر رہے، تفسیر رہے

Estd. 1994
Affiliation No, 330213
www.iqrasiwan.edu.in
For Enq. 9334844002



IQRA PUBLIC SCHOOL

ISO 9001 : 2008 Certified

AFFILIATED TO C.B.S.E. DELHI. (10+2)

Run & Managed Under EDUCATIONAL & WELFARE TRUST. SIWAN

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